



Layout Studio keyboard shortcuts

macOS

OPERATIONS SHORTCUTS

Select multiple objects	Shift-click
Select overlapped object	Opt-click
Reset Selection Box	period
Change opacity for selected layer	numeric keys
Switch between Stroke/Fill color selectors	X
Swap Stroke/Fill color selectors	Shift+X
Set No fill on Stroke/Fill color selectors	/
Modify attribute on a panel	Drag attribute text label
Toggle Snapping	;

CURVE DRAWING

Edit line strokes as you draw	Cmd
Creates cusp node (sharp corner)	Opt-drag control handle
Snap line control handle 45° Intervals	Shift-drag handle
Select next/previous node on a curve	] or [

TRANSFORM OPERATIONS

Move with constraint	Shift-drag within bounding box
Rotate in 15° intervals	Shift-drag rotation/corner handle
Rotate around opposite corner	Ctrl+Drag corner handle
Cancel a sizing, moving, or creating operation	Esc
Resize objects proportionally	Shift-drag from corner
Resize an object from center	Cmd-drag from corner handle
Mirror shearing	Cmd-drag
Nudging and 10x	Arrow Keys or Shift+Arrow Keys

FILE MENU

New Document	Cmd+N
Open Document	Cmd+O
Close Doc/Close App (no documents open)	Cmd+W
Save or Save As	Cmd+S or Shift+Cmd+S
Place image	Shift+Cmd+M
Export	Cmd+Opt+Shift+S
Spread Setup	Shift+Cmd+P
Print	Cmd+P

TOOLS SHORTCUTS

Move Tool	V
Node Tool	A
Artistic and Frame Text Tools cycle	T
Pen Tool	P
Rectangle, Ellipse, and Rounded Rectangle Tools cycle	M
Picture Frame Rectangle Tool	F
Fill Tool	G
Transparency Tool	Y
Color Picker Tool	I
View Tool	H
Zoom Tool	Z

EDIT MENU

Undo/Redo	Cmd+Z or Shift+Cmd+Z (or Cmd+Y)
Cut, Copy, Paste	Cmd+X, C, V
Paste Style	Shift+Cmd+V
Paste FX	Ctrl+Cmd+V
Paste Inside	Opt+Cmd+V
Paste Without Format	Shift+Opt+Cmd+V
Duplicate	Cmd+J

PAGE SHORTCUTS

Add Page	Shift+Cmd+Page Down
Previous or Next Page	Cmd+Page Up or Down

LAYER MENU & OBJECT CONTROL

Group	Cmd+G
Ungroup	Shift+Cmd+G
Move to Front/Back	Shift+Cmd+] or [
Move Forward/Back One	Cmd+] or [
Show All	Ctrl+Cmd+H
Find Object in Layers Panel	Cmd+K
Lock or Unlock	Cmd+L or Shift+Cmd+L
Unlock All	Cmd+Opt+Shift+L

TEXT MENU

Find	Cmd+F
Show Character	Cmd+T
Show Typography	Shift+Cmd+T
Spelling	Shift+Cmd+;

TEXT NAVIGATION

Moves insertion point one character left/right	Left or Right
Moves insertion point to start of word	Cmd+Left
Moves insertion point to end of word	Cmd+Right
Moves insertion point to start/end of line	Home or End
Moves insertion start/end of frame	Cmd+Home or End
Moves insertion point to start of paragraph	Cmd+Up
Moves insertion point to start of next ¶	Cmd+Down
Delete character to left or right	Backspace or Delete
Delete from Insertion to start of word	Opt+Backspace
Delete from insertion to end of word	Opt+Delete

FORMATTING TEXT

Bold, Italic, Underline	Cmd+B, I, U
Superscript	Shift+Cmd+=
Subscript	Opt+Cmd+=
Bigger or smaller text	Cmd+> or <
Precise bigger or smaller text	Opt+Cmd+> or <
Increase/Decrease Level	Ctrl+Shift+] or [
Align Left/Center/Right	Opt+Cmd+L, C, R
Align Justify (Left)	

affinity by Canva

TYPOGRAPHICAL CONTROL

Tighten/Loosen (Spacing, 10%)	Opt+Left or Right
Tighten More (Spacing, 50% decrement)	Opt+Cmd+Left
Loosen More (Spacing, 50% increment)	Opt+Cmd+Right
Raise or Lower Baseline	Opt+Shift+Up or Down
Precise Raise/Lower Baseline	Shift+Opt+Cmd+Up or Down
Increase/Decrease Leading	Opt+Down or Up
Precise Increase/Decrease Leading	Opt+Cmd+Down or Up

SPECIAL CHARACTERS

Line Break	Shift+Return
Non-Breaking Space	Opt+Spacebar
En Dash or Em Dash	Opt+- or Opt+Shift+-
Toggle Unicode	Ctrl+U
Insert index mark	Cmd+Opt+Shift+[

VIEW MENU

Zoom In or Out	Cmd+plus or minus
Zoom to Fit	Cmd+0 (double-click View Tool icon)
Zoom to Selection	Cmd+Opt+0 (dbl-click Layers thumb)
Zoom to Document	Cmd+Opt+Shift+0
Zoom to 100%	Cmd+1 (double-click Zoom Tool)
Zoom to 200%, 400%, 800%	Cmd+2 or 3 or 4
Zoom to Print or Pixel Size	Cmd+8 or Cmd+9
Hot key zoom	Spacebar+Cmd+drag
Hot key zoom in	Spacebar+Cmd+click
Hot key zoom out	Spacebar+Opt+click
Hot key zoom in marquee	Spacebar+Opt+drag
Hot key panning	Spacebar
Scroll vertically up/down	(Cmd+)Mouse scroll wheel
Scroll horizontally left/right	Shift+Cmd+Mouse scroll wheel
Switch Document	Ctrl+Tab
Switch to Next View (when you make new views)	Cmd+`
Show Guides	Cmd+;
Show Grid	Cmd+`
Show Rulers	Cmd+R
Clip to Canvas	\
Isolate an object	Opt-click Layers panel thumbnail

SELECTION SHORTCUTS

Select All or Deselect	Cmd+A or Cmd+D
Select Next or Previous	Cmd+Opt+] or [

WORKSPACE SHORTCUTS

Preview Mode	Ctrl+W
Show/Hide Studio	Shift+Cmd+H
Show/Hide Toolbar	Cmd+Opt+T
Toggle User Interface (no selection)	Tab
Preferences	Cmd+,



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windows

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