

# ADOBE ILLUSTRATOR CC 2018 WIN

# Ai

## Tools

Selection	..... V
Direct Selection	..... A
Group Selection	..... Shift
Magic Wand	..... Y
Lasso	..... Q
Pen	..... P
Add Anchor Point	..... +
Delete Anchor Point	..... -
Convert Anchor Point	..... Shift+C
Type	..... T
Touch Type	..... Shift+T
Line Segment	..... \
Rectangle	..... M
Ellipse	..... L
Paintbrush	..... B
Pencil	..... N
Blob Brush	..... Shift+B
Eraser	..... Shift+E
Scissors	..... C
Rotate	..... R
Reflect	..... O
Scale	..... S
Width	..... Shift+W
Warp	..... Shift+R
Puppet Warp	.....
Free Transform	..... E
Shape Builder	..... Shift+M
Live Paint Bucket	..... K
Live Paint Selection	..... Shift+L
Perspective Grid	..... Shift+P
Perspective Selection	..... Shift+V
Mesh	..... U
Gradient	..... G
Eyedropper, Measure	..... I
Blend	..... W
Symbol Sprayer	..... Shift+S
Column Graph	..... J
Artboard	..... Shift+O
Slice	..... Shift+K
Hand	..... H
Zoom	..... Z
Toggle Fill and Stroke	..... X
Default Fill and Stroke	..... D
Swap Fill and Stroke	..... Shift+X
Color	..... ,
Gradient	.....
None	..... /
Toggle 3 Screen Modes	..... F
Show/Hide All Panels	..... Tab
Show/Hide All But Toolbox	..... Shift+Tab
Increase Diameter	..... ]
Decrease Diameter	..... [
Symbolism Tools: Increase Intensity	..... Shift+} or {
Toggle Drawing Mode	..... Shift+D

## File

New	..... Ctrl+N
New from Template	..... Shift+Ctrl+N
Open	..... Ctrl+O
Browse in Bridge	..... Alt+Ctrl+O
Close	..... Ctrl+W
Save or Save As	..... Ctrl+S or Shift+Ctrl+S
Save a Copy	..... Alt+Ctrl+S
Revert	..... F12
Place	..... Shift+Ctrl+P
Export for Screens	..... Alt+Ctrl+E
Save for Web (Legacy)	..... Alt+Shift+Ctrl+S
Package	..... Alt+Shift+Ctrl+P
Other Script	..... Ctrl+F12
Document Setup	..... Alt+Ctrl+P
Document Color Mode	.....
File Info	..... Alt+Shift+Ctrl+I
Print	..... Ctrl+P
Exit	..... Ctrl+Q

## Edit

Undo	..... Ctrl+Z
Redo	..... Shift+Ctrl+Z
Cut	..... Ctrl+X
Copy	..... Ctrl+C
Paste	..... Ctrl+V
Paste in Front	..... Ctrl+F
Paste in Back	..... Ctrl+B
Paste in Place	..... Shift+Ctrl+V
Paste on All Artboards	..... Alt+Shift+Ctrl+V
Clear	.....
Find and Replace	.....
Find Next	.....
Check Spelling	..... Ctrl+I
Edit Custom Dictionary	.....
Edit Colors	.....
Convert to CMYK	.....
Convert to RGB	.....
Edit Original	.....
Color Settings	..... Shift+Ctrl+K
Keyboard Shortcuts	..... Alt+Shift+Ctrl+K
Preferences > General	..... Ctrl+K

## Object

Transform Again	..... Ctrl+D
Move	..... Shift+Ctrl+M
Rotate	.....
Reflect	.....
Scale	.....
Shear	.....
Transform Each	..... Alt+Shift+Ctrl+D
Reset Bounding Box	.....
Bring to Front	..... Shift+Ctrl+]
Bring Forward	..... Ctrl+]
Send Backward	..... Ctrl+[
Send to Back	..... Shift+Ctrl+[
Send to Current Layer	.....
Group	..... Ctrl+G
Ungroup	..... Shift+Ctrl+G
Lock > Selection	..... Ctrl+2
Lock > Other Layers	.....
Unlock All	..... Alt+Ctrl+2
Hide > Selection	..... Ctrl+3
Show All	..... Alt+Ctrl+3
Expand	.....
Expand Appearance	.....
Path > Join	..... Ctrl+J
Path > Average	..... Alt+Ctrl+J
Edit Pattern	..... Shift+Cmd+F8
Outline Stroke	.....
Offset Path	.....
Simplify	.....
Add Anchor Point	.....
Remove Anchor Points	.....
Divide Objects Below	.....
Split Into Grid	.....
Clean Up	.....
Blend > Make	..... Alt+Ctrl+B
Blend > Release	..... Alt+Shift+Ctrl+B
Blend Options	.....
Make with Warp	..... Alt+Shift+Ctrl+W
Make with Mesh	..... Alt+Ctrl+M
Make with Top Object	..... Alt+Ctrl+C
Envelope Distort > Release	.....
Edit Contents	..... Shift+Ctrl+P
Live Paint > Make	..... Alt+Ctrl+X
Image Trace > Make	.....
Text Wrap > Make	.....
Text Wrap > Release	.....
Text Wrap Options > Offset	.....
Clipping Mask > Make	..... Ctrl+7
Clipping Mask > Release	..... Alt+Ctrl+7
Compound Path > Make	..... Ctrl+8
Compound Path > Release	..... Alt+Sh+Ctrl+8
Convert to Artboards	.....

## Other Object

Lock Others	..... Alt+Shift+Ctrl+2
Hide Others	..... Alt+Shift+Ctrl+3
Repeat Pathfinder	..... Ctrl+4
Average & Join	..... Alt+Shift+Ctrl+J
Isolate Selected Object	.....
Enter Isolation Mode	..... Double-click
Exit Isolation Mode	..... Double-click or Escape

## Type

Glyphs	.....
Area Type Options	.....
Type on a Path Options	.....
Create Outlines	..... Shift+Ctrl+O
Find Font	.....
Change Case > UPPERCASE	.....
Change Case > lowercase	.....
Change Case > Title Case	.....
Change Case > Sentence case	.....
Smart Punctuation	.....
Show Hidden Characters	..... Alt+Ctrl+I
Type Orientation	.....

## Select

All	..... Ctrl+A
All on Active Artboard	..... Alt+Ctrl+A
Deselect	..... Shift+Ctrl+A
Reselect	..... Ctrl+6
Inverse	.....
Next Object Above	..... Alt+Ctrl+]
Next Object Below	..... Alt+Ctrl+[
Select > Same	.....

## Other Select

Switch Selection Tools	..... Alt+Ctrl+Tab
Navigate to Next Document	..... Ctrl+F6
Navigate to Previous Doc	..... Shift+Ctrl+F6
Navigate to Next Doc Group	..... Alt+Ctrl+F6
Navigate to Prev Doc Group	..... Alt+Sh+Ctrl+F6

## Effect

Apply Last Effect	..... Shift+Ctrl+E
Last Effect	..... Alt+Shift+Ctrl+E
Document Raster Effects Settings	.....

## View

Outline or Preview	..... Ctrl+Y
Overprint Preview	..... Alt+Shift+Ctrl+Y
Pixel Preview	..... Alt+Ctrl+Y
Zoom In	..... Ctrl+=
Zoom Out	..... Ctrl+-
Fit Artboard in Window	..... Ctrl+0
Fit All in Window	..... Alt+Ctrl+0
Actual Size	..... Ctrl+1
Show or Hide Edges	..... Ctrl+H
Show or Hide Artboard	..... Shift+Ctrl+H
Show or Hide Print Tiling	.....
Show Template	..... Shift+Ctrl+W
Show or Hide Rulers	..... Ctrl+R
Change to Artboard Rulers	..... Alt+Ctrl+R
Show or Hide Bounding Box	..... Shift+Ctrl+B
Show Transparency Grid	..... Shift+Ctrl+D
Show or Hide Text Threads	..... Shift+Ctrl+Y
Show or Hide Gradient Annotator	..... Alt+Ctrl+G
Show Live Paint Gaps	.....
Show or Hide Guides	..... Ctrl+;
Lock Guides > Make	..... Alt+Ctrl+;
Make Guides	..... Ctrl+5
Release Guides	..... Alt+Ctrl+5
Clear Guides	.....
Smart Guides	..... Ctrl+U
Show or Hide Perspective Grid	..... Shift+Ctrl+I
Show or Hide Grid	..... Ctrl+`
Snap to Grid	..... Shift+Ctrl+`
Snap to Point	..... Alt+Ctrl+`

## Window

New Window	.....
Workspace > Save Workspace	.....
Extensions > Kuler	.....
Control	.....
Actions	.....
Align	..... Shift+F7
Appearance	..... Shift+F6
Artboards	.....
Attributes	..... Ctrl+F11
Brushes	..... F5
Color	..... F6
Color Guide	..... Shift+F3
Control	.....
Document Info	.....
Flattener Preview	.....
Gradient	..... Ctrl+F9
Graphic Styles	..... Shift+F5
Info	..... Ctrl+F8
Layers	..... F7
Links	.....
Magic Wand	.....
Navigator	.....
Pathfinder	..... Shift+Ctrl+F9
Separations Preview	.....
Stroke	..... Ctrl+F10
SVG Interactivity	.....
Swatches	.....
Symbols	..... Shift+Ctrl+F11
Tools	.....
Transform	..... Shift+F8
Transparency	..... Shift+Ctrl+F10
Character	..... Ctrl+T
Character Styles	.....
Glyphs	.....
OpenType	..... Alt+Shift+Ctrl+T
Paragraph	..... Alt+Ctrl+T
Paragraph Styles	.....
Tabs	..... Shift+Ctrl+T

## Other Panels

New Symbol	..... F8
Add New Fill	..... Ctrl+/
Add New Stroke	..... Alt+Ctrl+/
New Layer	..... Ctrl+L
New Layer with Dialog	..... Alt+Ctrl+L
Switch Units	..... Alt+Shift+Ctrl+U
New File (No Dialog)	..... Alt+Ctrl+N
Close All	..... Alt+Ctrl+W
Cut, Copy, Paste (Secondary)	..... F2, F3, F4
Debug Panel	..... Alt+Shift+Ctrl+F12

## Other Text

Insert Hyphen	..... Shift+Ctrl+-
Point Size Up	..... Shift+Ctrl+>
Point Size Down	..... Shift+Ctrl+<
Font Size Step Up	..... Alt+Shift+Ctrl+>
Font Size Step Down	..... Alt+Shift+Ctrl+<
Kern Looser	..... Shift+Ctrl+]
Kern Tighter	..... Shift+Ctrl+[
Tracking	..... Alt+Ctrl+K
Clear Tracking	..... Alt+Ctrl+Q
Spacing	..... Alt+Shift+Ctrl+O
Uniform Type	..... Shift+Ctrl+X
Left Align Text	..... Shift+Ctrl+L
Center Text	..... Shift+Ctrl+C
Right Align Text	..... Shift+Ctrl+R
Justify Text Left	..... Shift+Ctrl+J
Justify All Lines	..... Shift+Ctrl+F
Toggle Auto Hyphenation	..... Alt+Shift+Ctrl+H
Toggle Line Composer	..... Alt+Shift+Ctrl+C

## Help

Illustrator Help	..... F1
Welcome Screen	.....

training • consulting • graphic design • print publishing  
InDesign • InCopy • Illustrator • Photoshop • Lightroom • Acrobat  
ePub • FrameMaker • Captivate • Section 508 Accessibility  
mikewithere@jetsetcom.net • urszulawithere@jetsetcom.net  
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